

PROSPECTUS 2018



DESUN
HOSPITAL
KOLKATA | SILIGURI

**IF YOU
CARE
YOU
HAVE A
CAREER**





*Desun School
of Nursing*

DESUN SCHOOL OF NURSING

P-23/1, K I Estate, Phase - I, Kolkata - 700 107
Phone: 83340 19456, 83350 42795, Website: www.desunnursing.in

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From the desk of the principal



Desun Nursing School is an initiative of Desun Hospital, Kolkata, the youngest NABH accredited Hospital of Eastern India. Nursing School was established in the year 2011 by Chairperson & Managing Director Mr. Sajal Kumar Dutta to fulfil the shortage of nurse to some extent to help the society.

Desun Hospital is a Superspecialty Hospital with over 300 beds at EM Bypass, Kasba Golpark, Kolkata - 700 107 & another 300 bedded multispeciality hospital at Medical College Road, Siliguri-734012.

This Nursing School is recognized by Indian Nursing Council (I.N.C.) as well as West Bengal Nursing Council (W.B.N.C). It conducts three years Diploma in General Nursing and Midwifery (GNM) course by experienced Nursing Tutors. We welcome 50 GNM students for the session starting from 01 September 2018.

Chhaya Chakraborty
M.Sc. (Nursing)



DESUN SCHOOL OF NURSING

Kolkata

INTRODUCTION

Desun School of Nursing, is an initiative of Desun Hospital, Kolkata, the youngest **NABH** accredited hospital of Eastern India (about NABH see below). It is welcoming its fresh batch of students for the session commencing from 1st September, 2018. Our main objectives are:

1. To encourage Female Education.
2. To help students to develop awareness & Social responsibility.
3. To help students to acquire basic & sound technical & scientific knowledge & skills in Nursing Profession.
4. To impart quality training to students according to NABH standards.



STATEMENT OF COURSE

Title of Course	Seats	Recognized by
General Nursing & Midwifery. (3 yrs)	50	Indian Nursing Council & West Bengal Nursing Council

This Diploma is valid for all Government Hospitals / Nursing Homes in India.

NABH: It stands for National Accreditation Board for Hospitals & Healthcare Providers, which is an autonomous body set up in the year 2006 by the Government of India. NABH is responsible for accrediting hospitals in terms of best quality standards. The quality requirement of NABH for hospitals is so high that today (i.e. after 12 years) not even 10 hospitals in Kolkata and Eastern India have NABH. Even in India, only a few hospitals like, Narayana Health of Bangalore, Lilavati & Hinduja of Mumbai, Escorts of Delhi, have achieved the prestigious NABH Accreditation.

DESUN SCHOOL OF NURSING

DETAILED INSTRUCTIONS FOR ADMISSION TO DIPLOMA IN GNM (3 YEARS) FOR GIRLS ONLY

ELIGIBILITY FOR ADMISSION

1. **Age Limit:** The Candidate must be between the age of 17 to 27 years as on 1st January 2018.
2. **Resident:** Candidate should be resident of West Bengal (at least for last 5 years continuously).
3. **Education:** 10 + 2 or its equivalent examination from a recognized Board/University with minimum 40% marks in aggregate & minimum 40 % marks in English for general categories. Preference will be given to Science (Physics, Chemistry and Biology) students. No vocational course will be accepted.
4. **Language Skills:** Working knowledge of English and Bengali is necessary.
5. **Marital Status:** Suitable female candidates (Widow / Divorcee) can apply. Candidate is not allowed to get married during the period of training.
6. **Fitness :** Candidate should be medically fit.
7. **Hostel:** It would be compulsory for the students to stay in the Hostel.
8. **Selection Procedure:** Only limited number of candidates will be called for counselling. Admission shall be made on basis of marks secured by the candidate in 10+2 examination.
9. **Mode of Application :** On obtaining the Application Form by paying Rs. 500/- at the cash counter in the Front Office of Desun Hospital. The Application Form can also be downloaded from the Official Website www.desunhospital.com. Rs. 500/- to be paid on submission of the form. The applicant shall apply for admission to the course alongwith attested copies of the documents as referred in the last page of this prospectus under the heading 'Enclosures'. In case of downloaded forms, prospectus / application form must be acquired from the front office of Desun Hospital.

10.(A) Course Fee :

Particulars	1st Year	2nd Year	3rd Year
Admission Fees	60,000/-		
Tuition Fees	65,000/-	65,000/-	65,000/-
Development Fees	2,000/-	2,000/-	2,000/-
Library Fees	2,000/-	2,000/-	2,000/-
Laboratory Fees	2,500/-	2,500/-	2,500/-
Recreation Fees	2,500/-	2,500/-	2,500/-
Transportation & Misc. Fees	18,000/-	18,000/-	18,000/-
Total (Rs.)	1,52,000/-	92,000/-	92,000/-

10. (B) Other Expenses :

Hostel Charges : Rs. 6,000/- per month.

Meal Charges : Rs. 6,000/- per month for 1st year, Rs. 6,500/- per month for 2nd year & Rs. 7,000/- per month for 3rd year.

Others : Books, uniform, exam fees, stationeries etc. (Own Expenses, they not included above).

Caution money of Rs. 5,000/- to be paid at the time of admission which shall be refundable after completion of course.

Total Expenses : 11. (A) + 11. (B)

10. (C) Details of Payment for Admission in 1st Year :

At the time of counseling and admission : 1st year fees of Rs. 1,52,000/- & Caution Money of Rs. 5,000/- (Refundable) has to be paid.

At the time of paying for the Hostel and Meal charges : 1st year consolidated Hostel fee and Meal charge of Rs. 1,44,000/- has to be paid.

11. Terms And Condition Relating To Fees And Other Payments

a. **Fees once paid will not be refunded if the student leaves after admission and joining the Course.**

b. All the selected candidates will have to deposit the annual GNM Course fees for the academic year on the day of the counselling & admission.

c. Failure to deposit the fees on the day of counselling & admission will lead to cancellation of admission and the seat will be offered to the next candidate.

d. **Cheques are not accepted.** Only Cash or Bank Drafts in the name of **Desun Hospital & Heart Institute** payable in Kolkata, will be accepted.

- e. All Charges / fees are subject to revision by Desun School of Nursing from time to time during the tenure of the course.
12. Last Date of Application within one month from the date of advertisement. Forms can be collected within 15 days from the publication of the advertisement at the **"May I Help You"** counter at Desun Hospital Front Office, Kolkata & Siliguri.
13. Incomplete & late received application will not be entertained.

RULES AND REGULATIONS OF THE HOSTEL

1. It is compulsory to stay in the hostel during the training period.
2. Rooms should be kept clean and tidy. Students are fully responsible for any loss / damage of furniture / fixture allotted to them.
3. Proper locks should be used for cupboards and boxes. Jewellery and expensive items are not permitted in the rooms and the school authority shall not be responsible for any theft / loss or damage of students' personal belongings in any manner whatsoever.
4. Wastage of water and electricity will lead to disciplinary action.
5. Students should come to the Hostel / Canteen in proper dress.
6. In case of sickness, students should report to the Principal / Warden.
7. No electrical cooking appliances will be allowed in hostel room. Students are not allowed to use "Android" phone with internet connectivity.
8. Visitors are not allowed to go in the students room.
9. In case of gross misconduct, training can be terminated at any point of time during the academic year. In such case, fees paid shall not be refunded. Management is fully authorized to effect any change in rules and regulations at any time.
10. Hostel rules as declared by the management will be binding on the hostel residents from the date and time of allotment of the hostel seat.
11. Ragging is strictly prohibited.

UNIFORM

The uniform is compulsory in the institute as well as during clinical works in the hospital.

VACATIONS AND HOLIDAYS

Annual vacation - 30 days per annum

Preparatory Leave - 7 days per annum

Government Holidays - According to West Bengal Nursing Council recommendation.

CANCELLATION OF ADMISSION

The applicant's admission can be cancelled if any false, incorrect or incomplete information has been submitted to the authorities. In such case fees paid will not be refundable.

ELIGIBILITY FOR EXAMINATION

A candidate shall be eligible to sit for the examination if:

The Head of the school certifies that:

- a. She has completed not less than eleven months of the course with minimum of 80% of attendance and that her total performance has been satisfactory during that period.
- b. A candidate must secure 50% marks in internal assessment separately in each theory and practical and council examination.
- c. The record of practical experience is complete.

EXAMINATION FEES

The students themselves have to pay their examination fees to the West Bengal Nursing Council for the examination conducted by the Council through the Institution.

REGISTRATION

The students who are declared successful in the final year examination are eligible for registration with the West Bengal Nursing Council as Registered Nurse. Students should obtain "No Dues Certificate" from the School of Nursing before registration.

GENERAL RULES AND REGULATIONS

- The discipline of the institute is to be strictly maintained. For breach of discipline, a student may be fined or expelled from the institute. In such cases, fees paid will not be refunded.
- Institute will not be responsible for any delay or postponement of the examinations.
- The Principal holds the right to change the timetable at any time.
- Leave applications have to be approved and signed by the respective class teachers.
- Applications should be signed by the parents/guardians. Guardians can sign only if parents are not alive.
- In-House examinations / tests will be compulsory for all except sick students with permission of the Principal.
- 100% attendance is essential in classes, demonstrations, practicals, clinics & hospital (night and day).
- A student whose progress and conduct is considered unsatisfactory may be detained from attending classes, without any notice.

- Students will not be allowed to entertain / meet their relatives during school hours, except emergencies (to be decided by the Principal / Vice Principal) .
- Parents as well as students will submit a combined affidavit that she will fully follow the above said rules and regulations.
- Students will not be allowed to carry mobile phones in the classrooms & hospital.
- Students are not allowed to use "Android" phone with internet connectivity.

DISPUTES

Any dispute arising out of the admission process or any proceeding thereof shall lie within the jurisdiction of Calcutta High Court.

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DECLARATION

(To be signed and submitted along with the Application form)

We namely the applicant Miss/Mrs. _____ D/o Mr. _____ and Mrs. _____ Resident of _____, & Parent / Guardian of the applicant named therein have applied for admission in Desun School of Nursing for pursuing three years General Nursing and Midwifery (GNM). Guardian can sign only if parents are not alive.

We the above named persons do hereby solemnly undertake, affirm and declare :

1. That if the applicant is admitted, we shall abide by the rules and regulations of Desun School of Nursing, Kolkata; given in the Admission/ Registration form or modified by the authorities thereafter. We shall also abide by the hostel rules as declared by the management.
2. That we will be responsible for the timely payment of all the dues and other charges payable to Desun School of Nursing, Kolkata; during the period of applicant's studies and we understand that the fees / dues once paid are not refundable.
3. That we agree to abide by the discipline of the institution. The applicant avails herself of all the opportunities of academic instructions and will appear in all the tests/examinations of the Institute whenever required to do so by the authorities.
4. That in case of any breakage of equipment, materials either in the Hospital, Hostel, Demonstration Room or in the Laboratories etc. by the student, liabilities for indemnification for the same shall lie with the offender.
5. That if the applicant directly or indirectly takes part in any movement to create any kind of disturbance during the training period in the institution or to hold or address a meeting in the institution without the permission of the Principal or If she participates in any other activity which is detrimental to the interest of the institution in any way, then we shall agree that the applicant's name may be removed from the rolls of the institute or that she may be fined, expelled or rusticated from the institute as decided by the authorities. We also agree that the decision of the authorities in such matters shall be final and binding.
6. That if admitted, we agree that the applicant's admission can be cancelled if any false, incorrect or incomplete information has been submitted to the authorities. We also agree that in such case, fees paid shall not be refundable.
7. That if at the end of the preliminary training period the authorities decide that the applicant's record of work experience, class marks and the result of examination is not satisfactory or that she falls short of any of the essential qualities for the Nursing Profession and that she cannot be accepted for

promotion to the full membership of the Institute then we agree to discontinue this training.

8. We agree that fees once paid are not refundable, even if the student discontinues pursuing the said course / training from Desun School of Nursing, Kolkata.
9. We have been given to understand that if we withdraw for any reason whatsoever from pursuing the said course during any time after tendering the fees at the time of admission to the said course and the institute having received the same, making it a contract binding on the institute, vice versa, the institute shall be under no legal obligation to refund and/or return any amount paid by us towards the admission fees. We further state and declare that the said fee has been paid by us in consideration to the agreement we undergo on this date towards the course.
10. During the entire course of training period the Management is empowered to Increase/Change the fees /funds at any time & these changes will be binding on us.
11. We, the undersigned, have read the above declaration carefully and fully agree to abide by the same.

SIGNATURE OF THE PARENT / GUARDIAN

SIGNATURE OF THE APPLICANT

Name in Block Letters

Name in Block letters

Relationship with the Applicant _____

Complete Address _____

Contact No _____

Place _____ Dated _____

We further solemnly affirm and declare that the above contents are true and correct to the best of our knowledge and belief.

Signature of the Parent / Guardian

Signature of the Applicant

DESUN SCHOOL OF NURSING

APPLICATION FORM for admission to GNM course Session 2018-19

1. Name (in Block Letters): _____

2. Father's Name (in Block Letters): _____

Occupation _____

3. Mother's Name (in Block Letters): _____

Occupation _____

Affix latest
passport size
attested
photograph

4. Date of Birth: _____ Age (as on 01.01.2018): _____ Years _____ Months _____ Days

5. Annual Family Income (from all sources): _____

6. Marital Status: _____

7. Do you belong to a reserved category: Yes / No. If yes, specify the category (with documentary evidence, certified by Government Authority)

8. Address of applicant :

1. Address for Correspondence

2. Permanent Address

Phone No. _____ Mobile No. _____

9. Academic Qualification (starting from Matriculation onwards):

Exam Passed	Year of Passing	Name of School/College	University / Board	Total Marks	Marks Secured	%age of marks secured	Stream
10							
10 + 2							



10. I can read and write Bengali and English. I am residing for more than 5 years in West Bengal continuously. The above statement mentioned by me is true.

Signature of the Parent

Signature of the Applicant

Date:

ENCLOSURES:

(Please attach **self attested** copies of the following documents):

SN	DOCUMENT	REMARKS (FOR OFFICE USE)
1	Age Proof: Madhyamik Admit Card	
2	Marksheet of 10 + 2	
3	Character Certificate from the last institute attended (original within 6 months)	
4	Domicile / Residence Certificate (original) (Permanent / atleast for last 5 years continuously)	
5	Supporting Document / Certificate if applying under any category (SC / ST / OBC)	
6	Recent unattested passport size photograph (4 copies)	

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